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AUGUST 2023

SEPTEMBER						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
An informed membership is a happy membership! One of the best ways to keep up with what's new in the FA is to read <i>The WORD</i> . Find that online at fascc.org/theword . You can also find lots of FA information on our website: fascc.org .		1	2	3	4	5
6	7	8	9	10 college pay date	11	12
13	14	15	16	17 9 am SCCC Board of Trustees	18	19
20	21	22	23 9 am new full-time faculty orientation (FA in afternoon)	24 10 am FA Executive Council college pay date 5 pm new adjunct orientation	25	26
27 <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	28	29	30 day, evening, and online classes begin for 15-week and first 7.5-week sessions	31	An informed membership is a happy membership! Follow us on social media: Twitter: @FASCC_NY FB: facebook.com/FASCC IG: instagram.com/FASCC_NY YouTube: Faculty Association Suffolk CC	

AUGUST						
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SEPTEMBER 2023

OCTOBER						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Census rosters Don't forget these are due around week 4. State funding for SCCC and students' financial aid depend on timely submission!		JEDI Institute is now in its third year The FA/admin JEDI Institute is going strong, with dozens of participants working hard to help make our work at SCCC more just, equitable, diverse, and inclusive. JEDI programming and projects will continue throughout the fall and spring. Contact Cynthia Eaton to get involved (cynthia@fascc.org) or visit fascc.org/jedi-institute .			1	2
3	4 no classes (Labor Day)	5	6	7 college pay date	8	9 Saturday classes begin
10 Sunday classes begin	11	12 no classes (Professional Development Day)	13	14 3:45 pm FA Executive Council	15 10 am sabbatical workshop (A) Guild master schedule workshop	16
17	18	19 5 pm adjunct promotion workshop (A)	20 11:15 am sabbatical workshop (Zoom)	21 9 am SCCC Board of Trustees college pay date	22 11 am adjunct promotion workshop (Zoom)	23
24 <i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	25	26	27	28	29 "Get to Know the Guild" member meeting	30 10 am Making Strides Against Breast Cancer (Riverhead)

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OCTOBER 2023

NOVEMBER						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 college pay date	6 9 am FA/Guild retirement workshop adjunct certification requests due	7
8	9 10-week session begins FT faculty overload requests available: winter & spring	10 adjunct promotion forms due	11	12 3:45 pm FA Executive Council	13 9:30 am FA/Guild professional development day on advisement	14
15	16 sabbatical applications due adjunct NORA forms available: winter & spring	17 5 pm adjuncts only meet & greet with FA officers (Zoom)	18	19 4 pm SCCC Board of Trustees college pay date	20 full-time faculty overload requests due: winter & spring	21
22	23	24	25 mid-semester second 7.5-week session begins	26	27 10 am Benefit Fund	28
29 <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	30	31	Guild: Get in the know! With a new motto of "In solidarity and in service," the Guild has been working throughout the past few years to restructure their leadership and professional development initiatives, along with several other projects. Learn more about the Guild at guildscc.org .			NORA forms Adjuncts: Don't forget to complete your NORA form by November 3 to be eligible for future assignments—and print your confirmation page!

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NOVEMBER 2023

DECEMBER						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Be like Einstein: VOTE on November 7 The FA encourages members to get out the vote! Albert Einstein said, "I consider it important, indeed urgently necessary, for intellectual workers to get together, both to protect their own economic status and...to secure their influence in the political field. ...But intellectual workers should unite, not only in their own interest but also and no less importantly in the interest of society as a whole." (<i>Einstein: Out of My Later Years</i>)			1 	2 college pay date	3 NYSUT Community College Conference adjunct NORA forms due: winter & spring	4 NYSUT Community College Conference
5 NYSUT Community College Conference	6 priority registration begins	7 Election Day	8 	9 3:45 pm FA Executive Council withdrawal date	10 full-time faculty overload assignments posted: winter & spring	11
12 	13 	14 	15 	16 college pay date	17 	18
19 	20 	21 	22 no classes (Thanksgiving Recess) adjunct observations for promotion due	 23 no classes (Thanksgiving Recess) 	 24 no classes (Thanksgiving Recess) 	25 no classes (Thanksgiving Recess)
26 no classes (Thanksgiving)	27 	28 	29 	30 college pay date		<i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>

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DECEMBER 2023

JANUARY 2024						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Grades due Final course grades are typically due three days after the last meeting of day classes. Don't forget to submit these by the deadline, as late grade submissions can negatively impact our students.					1 adjunct faculty assignments posted: winter & spring full-time faculty overload accept/decline due: winter & spring	2
3	4	5	6	7 10 am SCCC Board of Trustees	8	9
10	11	12	13 last meeting of Wednesday classes	14 3:45 pm FA Executive Council college pay date last meeting of Thursday classes	15 last meeting of Friday classes adjunct accept/decline due: winter & spring	16 last meeting of Saturday classes
17 last meeting of Sunday classes	18 last meeting of Monday classes	19 last meeting of Tuesday classes	20 optional class make-up date	21	22	23
24	25 Christmas Day	26	27 wintersession classes begin	28 college pay date	29	30
31 <i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>				Your state and national union benefits At the NYSUT Community College Conference each year, FA members learn about issues affecting colleagues across the state, network, and promote grassroots activism. Other benefits from our state and national affiliates include a variety of cost savings and discounts. Check out memberbenefits.nysut.org , aft.org/member-benefits , and neamb.com .		

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JANUARY 2024

FEBRUARY							
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 no classes (New Year's Day)	2	3	4	5 10 am JEDI Institute winter workshop mid-semester	6
7	8	9 wintersession withdrawal date	10	11 college pay date	12	13
14	15 no classes (Martin Luther King's Birthday)	16	17 last meeting of wintersession classes	18	19	20
21	22 day, evening, and online classes begin for 15-week, first 10-week, and first 7.5-week sessions	23	24	25 college pay date	26	27 Saturday classes begin
28 Sunday classes begin <i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	29	30	31	An informed membership is a happy membership! Visit us on the web at fascc.org and fascc.org/theword — and follow us on social media: Twitter: @FASCC_NY FB: facebook.com/FASCC IG: instagram.com/FASCC_NY YouTube: Faculty Association Suffolk Community College		

JANUARY						
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FEBRUARY 2024

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Promotion workshops Watch your email for information about this month's promotion workshops for our full-time and adjunct colleagues—offered both in person and on Zoom. We encourage everyone to attend, even if not up for promotion this year, so you can learn about the college's rules and expectations.				1	2	3 adjunct certification requests due
4	5	6 no classes (Professional Development Day)	7 11 am faculty development & retraining (Zoom)	8 3:45 pm FA Executive Council college pay date	9 10 am faculty development & retraining (A)	10
11	12	13 5 pm adjunct promotion workshop (A)	14 11 am promotion workshop (Zoom)	15	16 11 am adjunct promotion workshop (Zoom)	17
18	19 no classes (Presidents' Day)	20	21 11 am promotion workshop (Zoom)	22 college pay date 5:30 pm FT faculty promotion workshop (Zoom)	23 11 am FT faculty promotion workshop (A)	24
25 <i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	26	27 5 pm adjuncts only meet & greet with FA officers (Zoom)	28 11 am promotion workshop (Zoom) second 10-week session begins	29	Remember your census rosters State census rosters are typically due around the fourth week of the semester. State funding for the college as well as students' financial aid depend on timely submission of these rosters, so make sure you don't forget!	

FEBRUARY						
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MARCH 2024

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Nominate a colleague for an FA Member Excellence Award</p> <p>Before the March 1 deadline, get your nomination form in <i>The WORD</i> (fasc.org/theword) and nominate a colleague for the fourth annual FA member recognition awards. Categories include adjunct service, excellence in mentoring, service to the FA, and community outreach & social justice. Recipients will be honored at our April 18 FA Spring Fling: Awards & Recognition Celebration. So much to celebrate!</p>					<p>1 deadline for FA awards nominations</p>	<p>2</p>
<p>3</p>	<p>4 full-time faculty overload requests available: summer & fall</p>	<p>5</p>	<p>6 adjunct promotion forms due</p>	<p>7 college pay date</p>	<p>8 9:30 am FA/Guild professional development day on distance ed</p>	<p>9</p>
<p>10 Happy 54th birthday to our union! The FA was founded on March 10, 1970.</p>	<p>11</p>	<p>12</p>	<p>13 mid-semester</p>	<p>14 3:45 pm FA Executive Council</p>	<p>15 full-time faculty overload requests due: summer & fall</p>	<p>16</p>
<p>17</p>	<p>18 priority registration week begins</p> <p>adjunct NORA forms available: summer & fall</p> <p>second 7.5-week classes begin</p>	<p>19</p>	<p>20</p>	<p>21 college pay date</p>	<p>22 10 am Benefit Fund</p>	<p>23</p>
<p>24</p>	<p>25 no classes (Spring Recess)</p>	<p>26 no classes (Spring Recess)</p>	<p>27 no classes (Spring Recess)</p>	<p>28 no classes (Spring Recess)</p>	<p>29 no classes (Spring Recess)</p>	<p>30 no classes (Spring Recess)</p>
<p>31 no classes (Spring Recess)</p>			<p>Professors on Wheels</p> <p>Our Professors on Wheels program continues to adapt to the needs of residents in nursing homes and assisted living facilities as well as libraries throughout Suffolk County. We are looking for more volunteer faculty! Contact Fabio Montella (fabiom@fasc.org) to learn more.</p>			<p><i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i></p>

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APRIL 2024

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
NORA forms Adjuncts: Don't forget to complete your NORA form by April 5 to be eligible for future assignments—and print your confirmation page!	1	2 FT faculty overload assignments posted: summer & fall	3	4 withdrawal date college pay date	5 adjunct NORA forms due: summer & fall	6
7	8	9	10	11 3:45 pm FA Executive Council	12	13
14	15	16	17	18 college pay date 5 pm FA/Guild Spring Fling: Awards & Recognition Celebration	19	20
21	22	23	24 National Administrative Professionals Day	25	26 FT faculty overload accept/decline due: summer & fall adjunct faculty assignments posted: summer & fall adjunct observations for promotion due	27
28	29	30		FA/Guild Spring Fling Join us on April 18 for our fourth annual FA and Guild Spring Fling: Awards & Recognition Celebration, an evening to celebrate this year's award recipients and retirees as well as enjoy dinner and drinks with colleagues as we anticipate the end of a successful academic year! The RSVP form is in the latest issue of <i>The WORD</i> at fascc.org/theword .		

red = FA events
 blue = SCCC events
 black = Guild events

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MAY 2024

JUNE						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JEDI Institute: Join our summer seminar! Summer 2024 will see another year of faculty participating in the JEDI Institute. Classroom faculty work on individual or group projects aimed at improving their syllabus, course materials, course design, or pedagogy, while nonclassroom faculty and other participants develop plans to make their various workspaces more student focused. Watch for the email invite!			1 	2 college pay date	3 NYSUT RA	4 NYSUT RA last meeting of Saturday classes
5 last meeting of Sunday classes	6 	7 	8 last meeting of Wednesday classes	9 3:45 pm FA Executive Council last meeting of Thursday classes	10 last meeting of Friday classes adjunct faculty accept/decline due: summer & fall	11
12 	13 last meeting of Monday classes	14 last meeting of Tuesday classes	15 page 1 of promotion packet to FA executive vice president	16 college pay date Commencement	17 	18
19 	20 optional class make-up date	21 classes begin for 8-week and first 6-week summer sessions	22 	23 	24	25
26 <i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	27 no classes (Memorial Day)	28 	29 	30 college pay date 1 pm FA Executive Council	31 	Grades due Final course grades are typically due three days after the last meeting of day classes. Don't forget to submit these!

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JUNE 2024

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
\$\$ Your union member benefits \$\$ As an FA member, you and your dependents are eligible for a wide variety of union benefits from NYSUT, AFT, and NEA. Check them out here: <ul style="list-style-type: none"> • memberbenefits.nysut.org • aft.org/member-benefits • neamb.com 						1
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9	10	11 mid-semester for first 6-week session	12	13 college pay date	14	15
16	17 promotion applications due withdrawal date for first 6-week session mid-semester for 8-week session	18	19 no classes (Juneteenth)	20	21	22
23	24	25	26 withdrawal date for 8-week session	27 10 am Benefit Fund college pay date	28	29
30 <i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i>	Local Action Project This summer, the FA is concluding our three-year NYSUT Local Action Project (LAP). LAP provides time and funding support from NYSUT to help the FA strategize how our local will be shaped into the future, including work in the areas of member participation, community and social justice outreach, enhanced communications, coalition building, and political activism.					

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JULY 2024

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 last class for first 6-week session	3	4 no classes (Independence Day)	5	6
7	8 classes begin for second 6-week session	9	10	11 college pay date	12	13
14	15	16 last meeting for 8-week session	17	18	19	20
21	22	23	24	25 mid-semester for second 6-week session college pay date	26	27
28	29	30	31 withdrawal date for second 6-week session	<p>Community outreach and social justice programs continue in the summer</p> <p>Our need to make positive contributions for a better society isn't limited to the academic year. Our community outreach and social justice programs don't stop. Learn how you can join us in making a difference by contacting community outreach coordinator Joan Wozniak (joanw@facc.org).</p>		
<p><i>X = paid holiday for nonclassroom faculty</i> <i>red = FA events</i> <i>blue = SCCC events</i> <i>black = Guild events</i></p>						

JULY						
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AUGUST 2024

SEPTEMBER						
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4	5	6	7	8 college pay date	9	10
11	12	13	14 last class for second 6-week session	15	16	17
18	19	20	21	22 college pay date	23	24
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