

DEGREE WORKS FAQs

What is a degree audit?

A degree audit is a review of past and current coursework. It provides information on completed and remaining requirements necessary to complete a degree and/or certificate. SCCC's Degree Works audit contains general information about your status in the first or "header" block. The remaining blocks will display courses taken and those you still need to take in order to complete your degree or certificate.

Why should I use Degree Works?

Degree Works can help you speed up your time to graduate by providing information on your progress toward your degree and/or certificate.

Degree Works will help you:

- determine what requirements you need to fulfill in order to complete your degree or certificate
- view individual course grades and cumulative grade-point average (GPA)
- determine which courses you have taken or transferred, and which ones count as electives
- view transfer credits, waivers, and substitutions applied toward your degree or certificate
- view registration holds
- see how your coursework could be applied toward another degree or certificate using the "What-If" option
- see the prerequisites and corequisites for courses by clicking on the course numbers

Who will use Degree Works?

Both matriculated and non-matriculated students can use Degree Works. Advisors, counselors, faculty, and selected staff will also have access for the purpose of supporting your progress throughout your academic career.

Is my information confidential?

Yes. Like other processes you use throughout MySCCC, Degree Works is accessed through your secure login. Remember that your advisor, counselor, faculty, and authorized staff will be able to view the information contained in Degree Works. To protect your information, please be sure to sign out of Degree Work and close your browser when finished.

Can I change my program in Degree Works?

No. You will need to submit a Records Change form to a campus Registrar's Office.

Can I save or print my Degree Works audit?

Yes. With the printer icon, you can save or print a PDF version of your audit.

What if my audit is incorrect or incomplete?

There could be several reasons information may not be correct. One is that Degree Works was not refreshed since a change was made. Another is that there could be some paperwork that still needs to be processed. For example, if you are transferring in courses from another college, it is possible that our college has not received an official transcript, or the coursework is pending review. Some additional scenarios may be as follows:

- **My Program is Wrong in My Audit.**
Degree Works will display your current/active program. If you changed your program for a future term, the change may not be reflected until that term is active. You may contact the campus Registrar's Office for assistance.
- **The Requirements for My Degree or Certificate Are Wrong.**
Look at the catalog term that appears on the degree requirements block of the audit. According to our records, this is the catalog (bulletin) that you are using to complete your degree or certificate requirements. If you believe you should be using older or newer requirements, contact an advisor or counselor.
- **My Transfer Courses Don't Appear in the Right Place.**
If you are concerned about a transfer course that should be applying in the audit, contact an advisor or counselor.
- **Classes Are Not Applying in the Right Place.**
Degree Works uses a 'best fit' approach for meeting requirements so that classes may apply to different sections as you take more courses. If you have further questions, please contact an advisor or counselor.

If all program requirements are checked, does this mean I am graduating?

Not necessarily. Degree Works is an advising tool designed to assist students in tracking their progress toward completion. You will still need to apply for graduation and possibly check in with an advisor. This is the first step in the graduation application process.

Where can I find my GPA?

Your overall GPA is the cumulative average grade for the coursework completed at the college. It is found in the header of the audit worksheet.

How do I use the GPA calculator?

There are 3 GPA Calculators that can help students with goal-setting, projecting an end-of-term GPA and mapping a path for achieving honors, avoiding probation, or satisfying academic goals. They are known in Degree Works as: Graduation, Term and Advice calculators.

- **Graduation Calculator**

The purpose of this calculator is to give students a general view of what average GPA they will need to achieve over their remaining credits in order to reach their desired GPA.

- **Term Calculator**

This calculator is used to see how different grades in currently enrolled (or remaining) courses could impact an overall GPA. Once the list of course(s), number of academic credits (by course), and possible grade(s) for each course are listed (see left), click on "Calculate." This is the best tool for providing students with an idea of how different grade impact their GPA.

- **Advice Calculator**

You need only provide the desired GPA. This calculator is used to figure out how a plan to raise an overall GPA; advice that will display is based on credits and grades needed to achieve the desired GPA.

Please Note: The GPA Calculators are not intended for Developmental courses (courses with S, R and U grades). You should not include any of these classes in your calculation since you will receive inaccurate results.

What is the "What-If" function?

The "What-If" function allows you to explore different programs and certificates to understand the required courses and to see how your completed coursework meets those requirements. The "What-If" audit does not officially change your program, it is for information purpose only. You will see the words "What-If" at the top of the audit.

Can I print my "What-If" audit?

Yes. You can print the "What-If" audit worksheet by clicking on the printer icon.

If I like the results of my "What-If" audit, How do I change my program?

Always speak with your advisor first. After consulting with your advisor, you may change your academic program submitting the Records Change form to a campus Registrar's Office.

How do I change my Area of Interest?

Fill out the Area of Interest form to let advisors know your desired area of study.

If I have any questions or comments about Degree Works who should I speak to?

Please use [this form](#) to submit your question or comment.